

LENDI INSTITUTE OF ENGINEERING AND TECHNOLOGY
SELF-UNDERTAKING FORM ON CODE OF CONDUCT AND DISCIPLINARY ACTIONS

Name of the Student: _____

Regd. Number: _____

Branch & Year: _____

Contact Number: _____

Parent/Guardian Contact Number: _____

Lendi Institute of Engineering and Technology is committed to fostering a disciplined, respectful, and safe academic environment. Any involvement in **in-disciplinary activities** is strictly prohibited and will result in severe consequences.

Code of Conduct Violations and Corresponding Disciplinary Actions:

Academic:

- **Frequent Absenteeism** – Many students skip classes without valid reasons, affecting their academic progress and leading to low attendance percentages, which may result in disqualification from exams.
- **Skiping Lab Sessions** – Some students avoid attending lab sessions, failing to complete practical work that is essential for their understanding of engineering concepts.
- **Late Arrival** – Coming late to lectures disrupts the class, distracts both faculty and students and creates a casual attitude towards punctuality. It will be considered as serious attention and imposed with some punishment.
- **Disregarding Dress Code** – The College has a specific dress code with different uniforms, students violating it may face disciplinary action. In some cases, inappropriate dressing can lead to conflicts and discomfort among students. Anyone found guilty is liable for punishment.
- **Cheating in Exams** – Some students engage in unethical behavior such as copying from others, using unauthorized notes, or employing electronic gadgets for cheating, which undermines the integrity of the examination system. Such students are not allowed to write one-semester examinations

Behavioural:

- **Use of Mobile Phones** – Students often use mobile phones during lectures for texting, gaming, or social media, leading to distractions and lack of attention in class. In such cases cell phones will not be given back to the students till they complete their graduation.
- **Disruptive Behaviour in Class** – Some students intentionally talk loudly, joke around, or create disturbances during lectures, making it difficult for others to concentrate and affecting the learning process. The students who have such behaviour will be counselled and educated one or two times, if they repeatedly involves then they will be suspended from the college.
- **Misuse of College Facilities** – The colleges provide labs, libraries, and internet access, but some students misuse these resources for personal entertainment or unethical activities. If any student found in those activities, we will counsel the student and fine will be imposed on those students.
- **Lack of Participation in College Activities** – A lack of interest in academic events, seminars, workshops, and extracurricular activities shows a careless attitude toward professional and personal development. Such students will be motivated and counselled to actively participate in those activities. Still not motivated, they will be asked not to disturb others involved in these activities. Failing to do such, they will be directed to face the Disciplinary Committee for explaining.
- **Disruptive Behavior in Hostels** – Playing loud music, shouting, disturbing roommates, violating hostel decorum, or engaging in fights in hostel premises can create an unhealthy and chaotic environment if any student found guilty, he/she will be dismissed from the hostel.

Signature of the Student

Disciplinary:

- **Ragging and Bullying** – Students found harass or bully among themselves, sometimes physically or mentally, leading to fear and discomfort among other students. The institution have strict anti-ragging policies to curb such kinds of issues.
- **Vandalism** – Some students deliberately damage college property, including desks, chairs, laboratory equipment, and hostel furniture, resulting in unnecessary repair costs for the institution. If any student is found in such an activity, fines will be imposed on those students.
- **Substance Abuse** – Consumption of alcohol, smoking, or drug use within or outside college premises not only violates discipline but also negatively influences other students and affects academic performance. If any student is involved in such activities, those students will be rusticated from the college with bad conduct marked on TC.
- **Gender Misconduct** – Disrespectful behaviour towards the opposite/same gender, inappropriate comments, or any form of harassment creates an unsafe environment in the institution, if any student is found guilty those students will be suspended from the college and in their TC, they will have a mark of bad conduct.
- **Theft** – Cases of students stealing money, mobile phones, or study materials from classmates or the hostel lead to mistrust and disciplinary action initiated. Based on the severity, serious action is initiated.
- **Cyberbullying** – Some students use social media or online platforms to spread false information about the institution, harass classmates, or engage in inappropriate discussions, affecting the mental well-being of others will be seriously viewed and such activities will attract severe punishment.
- **Fighting & Physical Violence:** It is found that some students involve in fighting with others in and around Campus and outside the campus especially those who are residing in the rooms nearby campus. **In such cases any found,** Immediate suspension (minimum of one month) with further action up to expulsion depending on severity.
- **Arguing with Faculty and Staff:** In case any student argues with Faculty and staff in case of their misconduct or late arrival and especially at the College Main Gate and various other entry and exit points - Such offenses result in one-week suspension.
- **Unauthorized Video Capturing :** Confiscation of device and one-month suspension; severe cases may lead to expulsion.
- **Loitering and Wasting Time in Gardens:** Verbal warning followed by detention; repeated offences result in parental counselling and suspension.

Guidance on Handling Difficult Situations:

Students are expected to conduct themselves with integrity, respect, and responsibility at all times. In case of any conflict, uncomfortable situation, or behavioural issue, students should immediately report the matter to their **Head of the Department (HoD), Vice Principals, or Principal**. Rather than resorting to aggression or unethical actions, students should seek support from Class Teachers, Counselling mentors or faculty members or disciplinary committees.

By signing below, I acknowledge that I have read, understood, and agree to abide by the Code of Conduct. I am fully aware of the disciplinary actions for any violation and will be responsible for my behavior.

Signature of Parent/Guardian:

Date: _____

Signature of the Student:

Date: _____